

**CURRENT VACANCIES as of**  
***June 2014***  
**For COMMISSIONER-APPOINTED**  
**BOARDS, COMMITTEES & COMMISSIONS**

The Charles County Commissioners are seeking County residents to fill vacancies on the following  
Boards, Committees & Commissions:

- Adult Public Guardianship Review Board
- Alarm Review Board
- Animal Matters Hearing Board
- Board of License Commissioners (Liquor Board)
- Board of Social Services
- Cable Advisory Commission
- Charles County Pension Plan Committee
- Charles County Tax Assessment Appeal Board
- Grants Advisory Panel
- Heritage Commission
- Nuisance Abatement Hearing Board
- Wicomico Scenic River Commission

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Commissioner Specialist at 301-645-0691 or e-mail [desotoc@charlescountymd.gov](mailto:desotoc@charlescountymd.gov). *A separate application must be submitted for each membership to which you wish to apply.*

**POSITIONS REMAIN OPEN UNTIL FILLED**

There are 4 vacancies on the 11-member **Adult Public Guardianship Review Board**; 1 from each of the following specifications: Physician Member; Registered Pharmacist; Attorney; Health Department Psychiatrist; Non-Profit Social Services Organization Representative. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship, reviews the current status of health and welfare of these persons, and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4 year terms.

There are 2 vacancies on the **Alarm Review Board** for an Alarm User from the Public at Large and a Local Alarm Business Representative. The Board was established by Ordinance No. 98-48 to encourage alarm users and alarm businesses to maintain operational reliability and to properly use alarm systems to reduce/or eliminate false alarm dispatch requests. The Alarm Review Board will conduct periodic reviews of false alarm records and formal hearings to consider evidence presented by interested parties regarding appeals from fines and/or other charges relating to installation or operation of an alarm system. The Board meets as needed.

There are 2 vacancies on the 9 member **Animal Matters Hearing Board** for Citizen Representatives. The task of the Animal Matters Hearing Board is to hear and decide, upon receipt of a written complaint or request from a person receiving a violation notice, to conduct a public hearing after due notice to determine whether violations of these regulations have occurred and whether a person subject to an order of the Board has complied with that order. The Board meets on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:30pm. Members serve 4-year terms.

There is 1 vacancy for an At Large Representative on the **Board of License Commissioners (Liquor Board)**. The task of this Board is to review and approve the issuance and renewal of liquor licenses in Charles County, and establish penalties for violations. The Board meets the 2nd Thursday of each month at 10:00 a.m. in the County Government Building. Members serve four-year terms.

There is 1 vacancy on the **Board of Social Services** for a Citizen Position. The Board of Social Services is tasked with dealing with policies, programs, and problems of the local Department of Social Services and Public Assistance administration. This board meets the 2<sup>nd</sup> Monday of the month at 6:15pm.

There is 1 vacancy for a Citizen Representative on the **Cable Advisory Commission** for a 4 year term. The Commission invites, receives and evaluates applications for franchises; holds public and administrative hearings in order to make recommendations to the Board of County Commissioners; encourages the use of access channels among the widest range of institutions, groups, and individuals within the County; audits all franchise records as necessary or appropriate; retains experts and consultants to assist in its work; conducts periodic evaluations of cable systems; reports matters relating to cable systems and cable operators; reviews and recommends regulations relating to cable systems and cable operators; and seeks to resolve disagreements among franchisees, subscribers and public and private users of system facilities. The Board meets on an as needed basis.

There is 1 vacancy on the **Charles County Pension Plan Committee** for a Retiree Member who is also a participant of the Charles County Pension Plan. The Charles County Pension Plan (the "Plan") is a defined benefit plan which is sponsored by the County Commissioners of Charles County. Participation in the plan is mandatory for an employee hired on or after July 1, 1991. An open enrollment period is held in November of each year to allow for an employee currently not enrolled in the plan to participate as of December 1 of that year. The CCPP Retirement Plan Committee typically meets on the first Thursday of every quarter (February, May, August, and November) from 2:00 to 3:30 in the Commissioners' Meeting Room.

The County Commissioners are seeking persons interested in Commissioner-nomination for the Governor's consideration for membership on the **Charles County Tax Assessment Appeal Board**. The Board hears appeals from Charles County property owners who disagree with the values assessed by the State Department of Assessments and Taxation, and appeals concerning local tax credits, local taxes, and other local tax matters. The Board meets approximately 1 to 2 times per month on Wednesdays. Terms are 5 years. Those interested in nomination must contact the Clerk to the County Commissioners to obtain an *Office of the Governor Request for Appointment Consideration Biographical Information Form*.

There are 2 vacancies on the 8 member **Grants Advisory Panel**. There is 1 vacancy for a Citizen Member and 1 vacancy for an Alternate Member. The Panel reviews applications for the Grants Awarded by the Board of County Commissioners and makes recommendations to the Board of County Commissioners regarding the amount and type of funding to be awarded. The vacancies are for 2-year terms. This board meets as needed during normal County business hours.

There are vacancies on the **Heritage Commission** for citizen members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

There are 3 vacancies for Citizen positions on the seven-member **Nuisance Abatement Board**, which conducts hearings pertaining to citizen complaints regarding unsightly accumulation of paper, junk, vehicle parts, trash, garbage, leaves, etc. and if more than 1 foot high, grass, weeds, uncultivated vegetable growth, briars, bush and plants on private property. The vacancies are for a resident to serve a 4-year term. This board meets the 2<sup>nd</sup> Wednesday of the month at 6:00 pm.

There are 2 vacancies on the 7 member **Wicomico Scenic River Commission** for a Property Owner in a soil conservation district through which the scenic or wild river flows and a Non-shoreline Property Owner. The Commission represents the interests of the Wicomico Scenic River and its watershed in Charles and St. Mary's Counties in an advisory capacity for review of proposals and information and act as a watchdog for the watershed. Members serve 4-year terms. Meetings are held on the 4<sup>th</sup> Monday of the month at 7:00pm at Dentsville EMS.